

The Way to Work



InterAsia
OUTSOURCE INC.

PASSPORT TO SUCCESS



STAGE 3 POST DEPLOYMENT (PROJECT SERVICE CONTRACT)

RETURN & RENEWAL 1

DATE: 1	DATE: 2	DATE: 3
RESULT:	RESULT:	RESULT:
RETURN	AME	CONTRACT REVIEW

RETURN & RENEWAL 2

DATE: 1	DATE: 2	DATE: 3
RESULT:	RESULT:	RESULT:
RETURN	AME	CONTRACT REVIEW

RETURN & RENEWAL 3

DATE: 1	DATE: 2	DATE: 3
RESULT:	RESULT:	RESULT:
RETURN	AME	CONTRACT REVIEW
DATE: 4		
RESULT:		
EXIT INTERVIEW		

WELFARE ADVISOR: _____
CONTACT NUMBER: _____
CONTACT HOURS: _____

WE ARE COMMITTED TO YOUR SUCCESS

THE IOI PASSPORT TO SUCCESS IS A MONITORING TOOL DESIGNED TO HELP YOU TRACK THE PROGRESS OF YOUR APPLICATION WITH US. YOUR RECRUITMENT ADVISOR, DEPLOYMENT ADVISOR, AND WELFARE ADVISOR WILL GUIDE YOU AS YOU COMPLETE EACH STAGE OF YOUR APPLICATION PROCESS.

THE IOI THE WAY TO WORK IS YOUR PATH TO SUCCESS, EMPHASIZING OUR SHARED VALUES:



- **AUTHENTICITY**
 - NO FAKE JOBS BY US
 - NO FAKE CREDENTIALS BY YOU

- **INTEGRITY**
 - NO FEES
 - NO BRIBERY



- **TRANSPARENCY**
 - RIGHT UPDATES
 - HONEST STATUS REPORTING

THE WAY TO WORK'S MAIN GOALS ARE TO SET AND UPHOLD HIGH STANDARDS AND GOOD BEHAVIOR IN THE INDUSTRY THAT HIRES FILIPINOS TO WORK ABROAD. WE ALSO WANT TO MAKE SURE FILIPINO WORKERS OVERSEAS ARE SAFE AND TREATED FAIRLY, WHILE MAKING THE MOST OUT OF THE BENEFITS THIS INDUSTRY BRINGS TO THE PHILIPPINE ECONOMY.



BEWARE OF ILLEGAL RECRUITERS AND HUMAN TRAFFICKERS.

MY PERSONAL DETAILS



FULL NAME

POSITION

EMPLOYER/COUNTRY

DATA PROTECTION ACT:

THE PASSPORT TO SUCCESS IS A MONITORING TOOL TO TRACK YOUR APPLICATION AND DEPLOYMENT PROGRESS WITH INTERASIA OUTSOURCE INC. (IOI). PLEASE ENSURE IT IS SECURELY MAINTAINED AND SHOWN ONLY TO IOI ADVISORS FOR IDENTIFICATION AND STATUS UPDATE PURPOSES. IT IS NOT INTENDED FOR USE OUTSIDE OF IOI. KEEP YOUR PERSONAL DETAILS PRIVATE.
THIS DOES NOT CONSTITUTE AN EMPLOYMENT CONTRACT BETWEEN YOU AND IOI.

REMARKS:

STAGE 1

SCREENING & VETTING

DATE: 1 RESULT: APPLICANT ORIENTATION	DATE: 2 RESULT: INITIAL INTERVIEW
DATE: 3 RESULT: SECOND INTERVIEW	DATE: 4 RESULT: FINAL INTERVIEW/ EMPLOYER'S INTERVIEW
DATE: 5 RESULT: (IF APPLICABLE) TRADE TEST	DATE: 6 RESULT: (IF APPLICABLE) TRAINING
DATE: 7 RESULT: LOO/SALAYSAY SIGNING	

STAGE 2

DEPLOYMENT

DATE: 8 RESULT: DEPLOYMENT ORIENTATION	DATE: 9 RESULT: EMPLOYMENT & DOCUMENT VERIFICATION	
DATE: 10 RESULT: MEDICAL	DATE: 11 RESULT: VACCINE (IF APPLICABLE)	
DATE: 12 RESULT: VISA APPLICATION & APPROVAL	DATE: 13 RESULT: DMW-PDOS	DATE: 14 RESULT: OEC - INSURANCE
DATE: 15 RESULT: IOI PRE-DEPARTURE ORIENTATION	DATE: 16 RESULT: FLIGHT	

RECRUITMENT ADVISOR: _____
CONTACT NUMBER: _____
CONTACT HOURS: _____

DEPLOYMENT ADVISOR: _____
CONTACT NUMBER: _____
CONTACT HOURS: _____